

HEALTHSTAFF RECRUITMENT

CV - Resume

(Example CV/Resume)

PERSONAL DETAILS

Name
Address

Phone number
Email address

Date of Birth

Citizenship
Visa Status

EDUCATION DETAILS

Nov 1998 – Sep 2000 **Registered Nurse (Level One)**
Bachelor of Health Science

CAREER OBJECTIVES

I would like to gain further professional experience by working in Australia and am also interested in other cultures and travel.

EMPLOYMENT HISTORY

13 November 2002 - Present **Hospital name**
Registered Nurse
Full-time – 37 hours p/w
Position:
Responsibilities:

Staff Nurse (level) – Specialty

This is a 283-bed hospital, with 8 theatres and a 10 bay recovery. I work on a one to one nurse to patient ratio. I rotate in all areas of general surgery, orthopaedics, laparoscopic theatres, ENT, recovery and Gynaecology. The current roles and responsibilities involve clinical nursing, scrub and recovery, teaching and educational act as supervisor/mentor to all levels of staff both nursing and non-nursing. When required step into the role as bleep holder-solving problems at departmental level and delegation of roles within the team. As a clinical nurse and team leader the responsibility involves assessment, planning, implementation and evaluation, maintaining patient and staff safety at all times within legislation guidelines and policies.

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10 July 2001– 26 Nov 2002 Hospital name,

Registered Nurse

Full-time – 37 hours p/w

Position:

Registered Nurse – Specialty

Responsibilities:

Working for, which is a travel nurse agency. Current assignment is in Hospital with 280 beds. A responsibility in the Emergency Department as primary nurse, which has 20 beds involves work with up to 4 critically ill children, and over seeing and caring for each patient

PROFESSIONAL DEVELOPMENTS

FOR EXAMPLE

- NVQ Assessor D32/33 (Mentor Course)
- Endoscopic Urology 1 week Course
- Trauma Course
- Fire and Safety
- Manual Handling Assessor Course
- Basic Life Support
- Audit Day Lectures on Legal Ethics
- Legal Ethics Course

REFEREES

1. NAME
TITLE/HOSPITAL/WARD
PHONE NUMBER
Email address
2. NAME
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Email address
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