

#### Terms and Conditions of the Australian Nursing Awards::

1. The Committee can only perform a review of all nominations based on the information provided. Therefore it is very important that all documentation is complete and that all relevant information is included.
2. In considering nominations, a representative of HealthStaff Recruitment may contact the nominator or nominee to verify any information submitted.
3. The Committee will not be made aware of the identity of any entrant until after the judging decisions have been made.
4. The Committee's decision is final and no correspondence will be entered into. The Committee retains full discretion in the awarding of prizes and scholarships.
5. No responsibility is taken for lost, incomplete or delayed entries.
6. Current HealthStaff Recruitment staff or Australian Nursing Awards Committee Members may not be candidates for an award or may not nominate or endorse a candidate for an award.
7. Award winners, finalists and unsuccessful entrants will be notified in writing of the Committee's decision.
8. Cash prizes are made out in the finalists names. Scholarship monies awarded are for the sole purpose of education or training. Winners' cheques will only be made payable to the educational institution.

#### Closing Date for Nominations::

Complete nomination forms, including the signatures required and documentation addressing the selection criteria, **must be received at:**

The Australian Nursing Awards Nominations  
"AWARD CATEGORY" (eg. National Care Awards)  
PO Box 329  
Prahran VIC 3181

***by no later than Thursday 31<sup>st</sup> March 2005.***

Be sure to allow yourself enough time to complete the nomination. Incomplete nominations or nominations received after the deadline will not be considered.

#### Checklist::

- Nomination form completed and signed by the nominator and nominee
- Criteria are addressed providing clear concrete examples of the nominees accomplishments.
- Any other documentation is attached as required by the relevant selection criteria for that category.

#### The Australian Nursing Award Ceremony::

Presentation of The Australian Nursing Awards will take place in May 2005 in Sydney during International Nurses Week. Finalists will be flown to Melbourne courtesy of The Australian Nursing Awards and accommodation expenses provided for the ceremony evening.

#### Contact::

If you have any queries, please call us on 1800 33 05 33 or email [ana@hsr.com.au](mailto:ana@hsr.com.au)